

# CITY OF BELTON Training & Travel Request

RECEIVED OCT 25 2011

**INSTRUCTIONS: This form should be completed before training/travel occurs.** You must complete Section 1, General Information and Section 2, Estimate of Cost, for all training & travel over \$50. A copy of the conference or training registration information must accompany the request. Complete Section 3 if requesting a travel advance. Please allow a week for a cash advance check to be processed. A copy of this form will be returned to you after approval by Finance. After you return, complete Section 4, Travel Expense Report and submit to the Finance Department. Attach receipts for all expenses other than per diem and mileage.

**1. GENERAL INFORMATION:**

Name of Employee: Jim Covington Date of Request: 8/3/2011

Department: Council Travel to: Washington, D.C.

Departure: 10/8/2011 8:00 AM Return: 10/12/2011 2:00 PM  
(Date) (Time) (Date) (Time)

Purpose of Travel: 2011 AUSA Conference

Vehicle to be used: Personal  City \_\_\_\_\_ Other \_\_\_\_\_ # of Passengers \_\_\_\_\_

**2. ESTIMATE OF COST:**

<p>710.43 <u>✓</u></p> <p>444.00 <u>✓</u></p> <p>110.00 <u>N</u></p> <p>\$1,232.02 <u>✓</u></p> <p>\$360.99 <u>✓</u></p> <p><u>55.00</u></p> <p><u>2118.44</u> <u>✓</u></p>	<p>Mileage** <u>57.82</u> x \$0.51</p> <p>Meals - Per Diem</p> <p>Registration Fee <u>\$500 spouse</u></p> <p>Lodging</p> <p>Airfare <u>spouse tickets</u></p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Per Diem Rates:</th> </tr> </thead> <tbody> <tr> <td>Breakfast (12 a.m. - 7 a.m.)</td> <td>\$ 10.00</td> </tr> <tr> <td>Lunch (11:30 am - 1:30 p.m.)</td> <td>\$ 10.00</td> </tr> <tr> <td>Dinner (7:00 p.m. - 11:59 p.m.)</td> <td>\$ 15.00</td> </tr> <tr> <td>Full Day</td> <td>\$ 35.00</td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>10/9</th> <th>10/10</th> <th>10/11</th> <th>10/12</th> <th>10/8</th> </tr> </thead> <tbody> <tr> <td>Breakfast</td> <td>24</td> <td>24</td> <td>24</td> <td>24</td> <td>✓</td> </tr> <tr> <td>Lunch</td> <td>46</td> <td>46</td> <td>Ticket</td> <td>23</td> <td>23 Dallas</td> </tr> <tr> <td>Dinner</td> <td>72</td> <td>Ticket</td> <td>72</td> <td></td> <td>72</td> </tr> <tr> <td>Total \$</td> <td>142</td> <td>\$ 70</td> <td>\$ 96</td> <td>47</td> <td>\$ 95</td> </tr> </tbody> </table>	Per Diem Rates:		Breakfast (12 a.m. - 7 a.m.)	\$ 10.00	Lunch (11:30 am - 1:30 p.m.)	\$ 10.00	Dinner (7:00 p.m. - 11:59 p.m.)	\$ 15.00	Full Day	\$ 35.00		10/9	10/10	10/11	10/12	10/8	Breakfast	24	24	24	24	✓	Lunch	46	46	Ticket	23	23 Dallas	Dinner	72	Ticket	72		72	Total \$	142	\$ 70	\$ 96	47	\$ 95
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Total \$	142	\$ 70	\$ 96	47	\$ 95																																					

Total Cost of Travel 2118.44

Approved By: Sam A. Lichte [Signature]  
Department Head

[Signature]  
Finance Director

**3. REQUEST FOR ADVANCE:**

<p>28.76 <u>✓</u></p> <p>444.00 <u>✓</u></p> <p>1232.02 <u>✓</u></p> <p>360.99 <u>✓</u></p> <p><u>55.00</u></p> <p><u>\$ 2,010.77</u></p>	<p>Mileage** <u>57.82</u> x <u>\$55.5</u> <u>\$0.97</u></p> <p>Meals - Per Diem</p> <p>Lodging</p> <p>Other <u>Air spouse tickets</u></p>	<p>Account # <u>01-4-010-513</u></p> <p>Department Head <u>Sam A. Lichte</u></p> <p>Finance Director _____</p>
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Total Advance \_\_\_\_\_

**4. TRAVEL EXPENSE REPORT:**

<p>28.76 <u>✓</u></p> <p>450.00 <u>✓</u></p> <p>1232.02 <u>✓</u></p> <p>300.00 <u>✓</u></p> <p>360.99 <u>✓</u></p> <p><u>55.00</u></p> <p><u>2,371.77</u></p> <p><u>(2,010.77)</u></p> <p><u>(55.00)</u></p> <p><u>306.00</u></p>	<p>Mileage** <u>57.82</u> x <u>\$0.51</u></p> <p>Meals</p> <p>Lodging</p> <p>Other <u>Taxi/Parking</u></p> <p>Total <u>Baggage</u></p>	<p>Account # <u>01-4-010-513</u></p> <p>Department Head <u>Sam A. Lichte</u></p> <p>Finance Director <u>[Signature]</u></p>
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Less Advance \_\_\_\_\_

Less City Credit Card \_\_\_\_\_

Total Reimbursement 306.00

\*\* www.mapquest.com or www.maps.yahoo.com Attach a copy of the mileage per one of these mapping sites.

\$28.76 Mileage  
\$450.00 Meals  
\$1,232.02 Lodging  
\$152.00 Taxi  
\$100.00 Baggage fees  
\$48.00 Parking  
\$360.99 Airfare  
\$110.00 Registration  

---

\$2,481.77 Travel Total

(\$55.00) Spoue Ticket  
(\$2,010.77) Travel Advance  
(\$110.00) City Credit Card  

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(\$2,175.77) Total Deductions

**\$306.00 Total Reimbursement**

## Michelle Garcia

**From:** Terri Covington [terri@vvm.com]  
**Sent:** Friday, July 29, 2011 3:40 PM  
**To:** Michelle Garcia  
**Subject:** FW: American Express Travel Reservation - Washington, DC

Will this work? I think price breakdown for each ticket is at the bottom.

**From:** American Express Travel Customer Support [mailto:service@americanexpress-travel.com]  
**Sent:** Friday, July 29, 2011 1:40 PM  
**To:** TERRI@VVM.COM  
**Subject:** American Express Travel Reservation - Washington, DC



# TRAVEL

FLIGHTS HOTELS CARS CRUISES VACATIONS OFFERS

Terri L,

Thank you for booking your travel with American Express Travel.

You can view your Trip Details by logging onto  
[American Express Travel](#)

**Your American Express Travel  
Trip ID is:** 6121 0740 0568

[Online check-in](#)  
[Look-up flight status](#)  
[Contact Customer Service](#)

**This is an e-ticket, so no paper ticket will be sent. [What is an e-ticket?](#)**  
Please note: [Seat requests](#) are not guaranteed and may be changed by the airline. In addition, [flight schedules](#) may be changed by the airline.

### Flights

2 Round-Trip Tickets

All flight times are local to each city.

Please check in with **Executive Airlines As American Eagle** on the day of departure for your boarding pass.

**Sat, Oct 8, 2011**

[Online check-in](#) code: CWIEBV

**Depart:** 09:10 am Fort Hood/Killeen, TX (GRK)  
**Arrive:** 10:10 am Dallas/Ft Worth, TX (DFW)

**AA** American Airlines, Flight 4702  
Operated by  
EXECUTIVE AIRLINES AS  
AMERICAN EAGLE

Travel time: 1 hr  
Seat request: 3D, 3C

1 Stop - change planes in Dallas/Ft Worth, TX (DFW)  
Connection Time: 1 hr 20 mins

**Depart:** 11:30 am Dallas/Ft Worth, TX (DFW)  
**Arrive:** 03:15 pm Washington, DC (DCA)

**AA** American Airlines, Flight 808

Travel time: 2 hrs 45 mins  
Seat request: 17B, 17A

**Wed, Oct 12, 2011**

[Online check-in](#) code: CWIEBV

**Depart:** 08:15 am Washington, DC (DCA)  
**Arrive:** 10:35 am Dallas/Ft Worth, TX (DFW)

**AA** American Airlines, Flight 1871

Travel time: 3 hrs 20 mins  
Seat request: 18D, 18E

1 Stop - change planes in Dallas/Ft Worth, TX (DFW)  
Connection Time: 1 hr 30 mins

Depart: 12:05 pm      Dallas/Ft Worth, TX (DFW)      AA American Airlines, Flight 4755  
Arrive: 01:00 pm      Fort Hood/Killeen, TX (GRK)      Operated by  
EXECUTIVE AIRLINES AS  
AMERICAN EAGLE

Travel time: 55 mins  
Seat request: 2C, 2D

**Passengers**  
Terri L Covington  
Ira J Covington

**E-ticket Numbers**  
0018671279859  
0018671279860

**Frequent Flyer Information**  
Add your number at the airport.  
Add your number at the airport.

[Flight policies](#)

Complete Your Travel Plans for Washington!



**Add a Hotel**  
Book your hotel now and reserve a room that's just your style, in just the right spot.

[Find a hotel](#)



**Add a Car**  
From compacts to SUVs, we've got cars well-suited for your time behind the wheel.

[Find a car](#)

Additional American Express Travel Services



**American Express® Travelers Cheques - The Safety of Travelers Cheques.**  
[Order now](#)

**Travel Insurance - Feel secure knowing you are protected if plans change or the unexpected happens.** [Order Now](#)

**Pricing**

1 Adult: \$326.00  
1 Senior: \$326.00  
Taxes & Fees: \$69.98  
Total: \$721.98

*> \$360.99 ea*

721.98 ÷  
2 =  
360.99

We charged a total of \$721.98 to your American Express® Card xxxx-xxxx-xxxx-3003.

Total:  
0.00 \*

- American Express Travel fees and airline charges will be shown as separate line items on your credit card statements.
- Your credit card statement may show separate airline charges to each passenger as listed: Terri L Covington \$354.00 , Ira J Covington \$354.00

Additional Information

*From Airport*

EXTRA: \$ 15.25  
 TOTAL: \$ 25.00

THANKS  
 DC TAXICAB COMM  
 TEL: 202 645-6018

TIP  $\frac{15.25}{25.00}$

DC TRIP / CAPVLD  
 GRAND  
 CAB # 289  
 10/08/11 TR 5992  
 START END MILES  
 17:48 17:57 2.4  
 FARE FOR EA RATE  
 RATE 1: \$ 6.75  
 EXTRA: \$ 2.50  
 TOTAL: \$ 9.25

THANKS  $3.75$   
 DC TAXICAB COMM

$13.00$

ROCK CREEK CAB  
 ROCK CREEK # 37  
 10/08/11 07:00P  
 10/08/11 07:12P  
 TRIP # 3204  
 DIST 2.09 mi  
 Rate 1 \$ 7.25  
 EXTRAS \$ 4.50  
 TOTAL \$ 11.75

TIP + TAXES  $3.25$   
 $15.00$

*Taxi Receipts*

$142$   
 $148$   


---

 $290$

*Boys & Punks*



### TAXICAB RECEIPT

Time: \_\_\_\_\_  
 Date: \_\_\_\_\_

Origin of trip: \_\_\_\_\_  
 Destination: \_\_\_\_\_  
 Fare:  $12.00$  Sign: \_\_\_\_\_



### TAXICAB RECEIPT

Time: \_\_\_\_\_  
 Date: \_\_\_\_\_

Origin of trip: \_\_\_\_\_  
 Destination: \_\_\_\_\_  
 Fare:  $15.00$  Sign: \_\_\_\_\_



### TAXICAB RECEIPT

Time: \_\_\_\_\_  
 Date: \_\_\_\_\_

Origin of trip: \_\_\_\_\_  
 Destination: \_\_\_\_\_  
 Fare:  $12.00$  Sign: \_\_\_\_\_



### TAXI

Origin of trip: \_\_\_\_\_  
 Destination: \_\_\_\_\_  
 Fare:  $10.00$

	0.00	*
	25.00	+
	13.00	+
	15.00	+
	12.00	+
	15.00	+
	12.00	+
	10.00	+
	10.00	+
	15.00	+
	25.00	+
<hr/>		
Total:	152.00	*



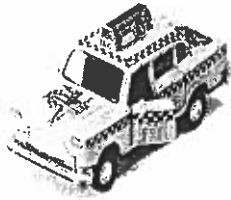
# Taxi Cab Receipt

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_

ORIGIN \_\_\_\_\_ CAB # \_\_\_\_\_

DESTINATION: \_\_\_\_\_

FARE: \$ 10<sup>00</sup> SIGNATURE \_\_\_\_\_



# TAXICAB RECEIPT

Time: \_\_\_\_\_

Date: \_\_\_\_\_

Origin of trip: \_\_\_\_\_

Destination: \_\_\_\_\_

Fare: 15<sup>00</sup> Sign: \_\_\_\_\_



# TAXICAB RECEIPT

Time: \_\_\_\_\_

Date: \_\_\_\_\_

Origin of trip: \_\_\_\_\_

Destination: \_\_\_\_\_

Fare: 25<sup>00</sup> Sign: \_\_\_\_\_

*To Airport*

Transaction Date:

10/08/2011 Sat

Transaction Description:

AA MISC SALE/ TAX/ FKILLEEN TX  
00102601276 AIRLINE/AIR CARRIER  
AMERICAN AIRLINES  
From : To : Carrier : Class :  
N/A  
N/A YY

N/A YY

N/A YY

N/A YY

Ticket Number : 0010260127675 Date of Departure : 1008

Passenger Name : COVINGTON/TERRI L

Document Type : EXCESS BAGGAGE

Cardmember Name:

IRA J COVINGTON

Amount \$:

50.00

Doing Business As:

AMERICAN AIRLINES INC

Merchant Address:

AMERICAN AIRLINES-CCS  
7645 E 63RD ST, SUITE 600  
TULSA  
OK  
74133  
UNITED STATES

Reference Number:

320112820128949148

Category:

Travel - Airline

*Bags to DC*

	Total:	
	0.00	*
<i>BAGS</i>	50.00	+
	50.00	+
	Total:	
	100.00	*

**Transaction Date:** 10/12/2011 Wed  
**Transaction Description:** AA MISC SALE/ TAX/ FWASHINGTON NATL DC  
00102602997 AIRLINE/AIR CARRIER  
AMERICAN AIRLINES  
From : To : Carrier : Class :  
N/A  
N/A YY  
  
N/A YY  
  
N/A YY  
  
N/A YY  
Ticket Number : 0010260299795 Date of Departure : 1012  
Passenger Name : COVINGTON/TERRI L  
Document Type : EXCESS BAGGAGE  
**Cardmember Name:** IRA J COVINGTON  
**Amount \$:** 50.00  
**Doing Business As:** AMERICAN AIRLINES INC  
**Merchant Address:** AMERICAN AIRLINES-CCS  
7645 E 63RD ST, SUITE 600  
TULSA  
OK  
74133  
UNITED STATES  
**Reference Number:** 32D112860179084333  
**Category:** Travel - Airline

*Bags From DC*



**Transaction Date:** 10/12/2011 Wed  
**Transaction Description:** RPS Killeen QKILLEEN TX  
58880009 254-501-8737  
254-501-8737  
PARKING FEES \$0.00  
**Cardmember Name:** IRA J COVINGTON  
**Amount \$:** 48 00  
**Doing Business As:** REPUBLIC PARKING SYS  
**Merchant Address:** UNI  
8101 S CLEAR CREEK RD  
KILLEEN  
TX  
76549-2673  
UNITED STATES  
**Reference Number:** 320112860179084331  
**Category:** Transportation - Parking Charges

*Airport  
Parking*

Phoenix Park Hotel  
520 North Capitol Street N.W.  
Washington, DC 20001  
Tel: (202) 638-6900  
Fax: (202) 393-3236

Page No. 1

Guest Name: Jim Covington  
105 Drovers Run  
Belton, TX 76513 US

Room #: 610  
Folio #: C17379SY05397  
Group #:  
Guests: 2  
Clerk: TW

CL #:

Arrive: 10/08/11 Time: 03:55 PM Depart: 10/12/11 Time: 05:51 AM Status: HIST

Date	Description	Reference	Comment	Charges	Credits
10/08/2011	ROOM CHARGE	610		\$189.00	\$0.00
10/08/2011	TAX	610t	TAX	\$27.40	\$0.00
10/09/2011	ROOM CHARGE	610		\$189.00	\$0.00
10/09/2011	TAX	610t	TAX	\$27.40	\$0.00
10/10/2011	ROOM CHARGE	610		\$299.00	\$0.00
10/10/2011	TAX	610t	TAX	\$43.36	\$0.00
10/11/2011	ROOM CHARGE	610		\$399.00	\$0.00
10/11/2011	TAX	610t	TAX	\$57.86	\$0.00
10/12/2011	PAY AMEX	Ck Out 05:50	*****3003 508580	\$0.00	(\$1,232.02)

Folio Balance: \$0.00

Signature: \_\_\_\_\_

*Hotel*

# NATIONAL MEETING REGISTRATION FORM

Must be received by Wednesday August 10, 2011

To register, complete and return this form, with your check for polo shirts and/or event tickets, made payable to AUSA (rooms to be paid at time of check-in) to:

Central Texas - Fort Hood Chapter, AUSA  
Attn: National Meeting Planning Staff  
PO Box 10700  
Killeen, Texas 76547-0700

## A. REGISTRATION

(Please use a separate form for each individual attendee)

Name Jim Covington, Mayor of Belton (Tev)  
Address P.O. Box 120, Belton, TX 76513  
Phone: 254-933-5818  
Email: jimcov@vvm.com

## B. EVENT TICKETS

Event	Date	Cost Per	Quantity	Total
President's Reception	10 Oct	\$45.00		
Eisenhower Luncheon	11 Oct	\$55.00	<u>2</u>	<u>110.00</u>
Army Civilians' Luncheon	12 Oct	\$45.00		
Marshall Reception	12 Oct	\$40.00		
Marshall Dinner	12 Oct	\$95.00		
Polo Shirt - <u>circle size</u> (S) (M) (L) or (XL)		\$25.00		
TOTAL PAYMENT				<u>110.00</u>

D. TRACKING RESPONSES: Be sure that you confirm our receipt of your reservation by going to our web site ([www.forthoodausa.org](http://www.forthoodausa.org)). We will post the names of those registered and, based on the expressed desires of each respondent and the events for which they have purchased tickets.

If you DO NOT wish to be listed on our web site roster of attendees or DO NOT wish us to identify those events for which you have purchased tickets, please indicate by checking the appropriate box or boxes below:

- ( ) Do not include my name on the web site roster of expected attendees.  
( ) Do list the events for which I am purchasing tickets.  
( ) Do not list the events for which I am purchasing tickets.

Michelle Garcia for Mayor Covington  
Signature (Form not complete without signature)

7-27-11  
Date

PAID AUG 08 2011

OK# 051339

**2011 AUSA Annual Meeting and Exposition**  
*A Professional Development Forum*

10 – 12 October 2011  
Walter E. Washington Convention Center, Washington, DC

*Following is the program structure for the Annual Meeting, all events and speakers are subject to change*

**MONDAY, 10 OCTOBER**

- |             |   |
|-------------|---|
| 0700 – 0900 | Sergeant Major of the Army Conference<br>(SFCs and above only)  |
| 0730 – 0900 | Army National Guard/Army Reserve<br>Leadership Breakfast  |
| 0900 – 1700 | Exhibits Open: Halls A, B, C, D & E   |
| 0930 – 1115 | Opening Ceremony<br>Keynote Speaker: Secretary of the Army  |
| 1230 – 1430 | Corporate Member Luncheon   |
| 1230 – 1430 | ROTC Luncheon   |
| 1230 – 1430 | Sergeant Major of the Army Awards Luncheon<br>(CSMs, GOs, NCOs & Soldiers of the Year)  |
| 1300 – 1700 | AUSA Book Program Author Presentations  |
| 1400 – 1600 | ILW Contemporary Military Forums  |
| 1400 – 1600 | Retiree Seminar   |
| 1400 – 1700 | AUSA Military Family Forum I  |
| 1730 – 1830 | International Military VIP Reception  |
| 1830 – 2015 | President's Reception<br>Honoring:<br>The Secretary of the Army<br>The Chief of Staff of the Army<br>The Sergeant Major of the Army |

## TUESDAY, 11 OCTOBER

- 0700 – 0900 Sergeant Major of the Army Conference  
(SSGs and below only)
- 0800 – 0900 International Military VIP and Industry  
Networking Breakfast
- 0800 – 1100 Chapter Presidents and Delegates Workshop
- 0830 – 0915 Congressional Staffers Breakfast
- 0830 – 1100 AUSA Military Family Forum II
- 0900 – 1700 Exhibits Open: Halls A, B, C, D & E
- 0900 – 1130 Warrant Officer Professional Development Seminar
- 0900 – 1130 NCO Professional Development Forum
- 1000 – 1200 ILW Contemporary Military Forums
- 1000 – 1130 Director, Army National Guard Seminar
- 1130 – 1215 Dwight David Eisenhower Reception  
Exhibit Halls A, B, C, D & E
- 1230 – 1430 Dwight David Eisenhower Luncheon  
Speaker: Chief of Staff of the Army
- 1330 – 1600 AUSA Military Family Forum III
- 1430 – 1630 ILW Contemporary Military Forums
- 1430 – 1600 Chief, Army Reserve Seminar
- 1500 – 1700 NCO Army National Guard and Army Reserve  
Breakout Sessions

## WEDNESDAY, 12 OCTOBER

- |             |   |
|-------------|---|
| 0700 – 1000 | AUSA Region Breakfast Meetings  |
| 0800 – 1000 | ILW Contemporary Military Forums  |
| 0830 – 1100 | AUSA Military Family Forum IV   |
| 0900 – 1100 | Pre-Retirement/Survivor Benefit Plan Briefing                                 |
| 0900 – 1100 | Institute of Land Warfare Paper Presentations                                 |
| 0900 – 1900 | Exhibits Open: Halls A, B, C, D & E   |
| 0930 – 1130 | Army Civilian Professional Development Seminar                                |
| 0930 – 1100 | Outstanding Soldiers Tour of Arlington National Cemetery and Washington, D.C. |
| 1130 – 1330 | Sustaining Member Reception and Luncheon                                      |
| 1200 – 1400 | Department of the Army Civilian Luncheon                                      |
| 1400 – 1600 | ILW Contemporary Military Forums  |
| 1800 – 1930 | George Catlett Marshall Memorial Reception<br>Exhibit Halls A, B, C, D & E    |
| 2000 – 2200 | George Catlett Marshall Memorial Dinner                                       |



**Trip to:**  
 Killeen-Fort Hood Regional Airport (GRK)  
 Killeen, TX  
 25.91 miles  
 31 minutes

Notes



25.91	+
25.91	+
Total:	
51.82	*
51.82	x
0.51	=
26.43	
Total:	
)	*

	<b>105 Drovers Run</b> Belton, TX 76513-1338	<b>Miles Per Section</b>	<b>Miles Driven</b>
	1. Start out going east on Drovers Run toward Lake Rd / FM-439.	Go 0.05 Mi	0.05 mi
	2. Turn right onto Lake Rd / FM-439.	Go 0.5 Mi	0.5 mi
	3. Turn slight right onto TX-121-LOOP. <i>TX-121-LOOP is 0.3 miles past Oakwood Dr</i>	Go 2.8 Mi	3.3 mi
	4. Turn slight right onto US-190 W. <i>US-190 W is just past W Avenue D</i>	Go 0.1 Mi	3.4 mi
	5. Merge onto US-190 W via the ramp on the left.	Go 13.0 Mi	16.4 mi
	6. Take the exit toward FM-3470 / Stan Schlueter LP.	Go 0.3 Mi	16.7 mi
	7. Turn slight left onto E Central Texas Expy / US-190 W.	Go 0.06 Mi	16.8 mi
	8. Take the 1st left onto FM-3470 / E Stan Schlueter Loop. <i>If you reach Cross Dr you've gone about 0.1 miles too far</i>	Go 4.0 Mi	20.8 mi
	9. Turn left onto State Highway 195 / S Fort Hood St. Continue to follow S Fort Hood St. <i>If you are on Old Copperas Cove Rd and reach Saddle Ridge Dr you've gone about 0.1 miles too far</i>	Go 1.4 Mi	22.2 mi
	10. Turn slight right onto Reese Creek Rd / TX-201. Continue to follow TX-201 N. <i>TX-201 N is 0.3 miles past Kum-Ok Ln</i>	Go 3.3 Mi	25.5 mi
	11. Turn left onto Chet Edwards Loop.		



*If you are on S Clear Creek Rd and reach Ammo Rd you've gone about 1.1 miles too far*

**Go 0.4 Mi**      25.9 mi



**12. Welcome to KILLEEN, TX.**  
*If you reach TX-201 S you've gone about 0.2 miles too far*

25.9 mi



**Killeen-Fort Hood Regional Airport (GRK)**  
Killeen, TX

**25.9 mi**      25.9 mi

**Total Travel Estimate: 25.91 miles - about 31 minutes**

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**HOTEL DETAILS**

Hotel Name Phoenix Park Hotel DC Cap Hill  
Hotel Address 520 North Capitol St NW  
Main Phone 202-638-6900  
Reservation Phone 800-824-5419  
Fax 202-393-3236  
Reservation Email reservations@phoenixparkhotel.com

**RESERVATION DETAILS**

Itinerary Number 5388A0339737  
Confirmation Number 17379SY053972  
Check-in 10/8/2011  
Check-Out 10/12/2011  
Number of Guests 2  
Guests Summary  
2 Adults  
Number of Rooms 1  
Room Type Queen/King Superior  
Rate Type Smart Rate  
Policies Cancel up to 48 hours before arrival to avoid one night penalty.  
Must be guaranteed with a credit card at the time of booking.

**PRICE DETAILS**

Room Total USD 1,076.00  
Fees USD 0.00  
Tax USD 156.02  
Itinerary Total USD 1,232.02

**PERSONAL INFORMATION**

Name Mr. Jim Covington  
Company Name  
Address 105 Drivers Run  
City Belton  
State/Province Texas  
Country United States  
Postal Code 76513  
Daytime Phone 254 760 1300  
Email Address terri@vvm.com

**CREDIT CARD INFORMATION**

Cardholder Name Ira J Covington  
Card Type American Express  
Card Number XXXXXXXXXXXX3003  
Expiration Date \*\*\*\*